

## Board of Directors Meeting Minutes

Wednesday, December 12, 2012

### *Teleconference*

<b>Elected Directors</b>	Mr. Alan Torrie (Chair), Mr. Wayne Bossert, Mr. J. Fred Kuntz, Mr. Tim McGuire, Ms. Joanne Rogers, Mr. William Rogers, Mr. Edward Sellers, Mr. Lee Stem, Ms. Pam Turner, Ms. Karen Wensley
<b>Ex-Officio Directors</b>	Dr. Naveen Dayal, Ms. Michelle DiEmanuele, Ms. Kathryn Hayward-Murray, Dr. Dante Morra, Dr. Bill Wong
<b>Senior Management Team/Guests</b>	Dr. Mathias Gysler, Dr. Norman Hill, Ms. Morag McLean
<b>Resource</b>	Ms. Sarah Patterson-Snell
<b>Regrets</b>	Mr. Sacha Ghai, Mr. Neil Skelding, Mr. Nicholas Zelenczuk, Dr. Sarita Verma, Dr. Gopal Bhatnagar, Dr. Craig McFadyen

### 1.0 Call to Order

The Chair called the Board of Directors meeting to order at 7:35 a.m. and confirmed quorum.

#### 1.1 *Approval of Agenda*

The members reviewed the agenda.

**MOVED** by Mr. William Rogers and seconded by Ms. Pam Turner that the agenda for the December 12, 2012 Board of Directors meeting, be approved as circulated.

**CARRIED**

#### 1.2 *Declaration of Conflict of Interest*

The Chair reminded the Board that conflicts are to be declared as the agenda item arises.

## 2.0 Consent     Agenda

There was no business to address under this item.

### 3.0 Appointment of Program Chiefs

#### 3.1 Selection of Professional Staff Leadership Positions Policy and Procedure

Dr. D. Morra provided an overview of the pre-circulated materials. He responded to the Directors' inquiries with respect to the difference between Program Chief and Head of Division as well as the term limit on the Program Chief appointments and actions to be taken should a Chief not meet performance expectations.

A document will be shared with the Board that explains the nomenclature of medical leadership.

**MOVED** by Dr. Dante Morra and seconded by Mr. William Rogers that the Board of Directors approves the Selection of Professional Staff Leadership Positions Policy and Procedure.

**CARRIED**

#### 3.2 Program Chief Position Description

K. Wensley reported that the Human Resources Committee reviewed this document. She noted that the document includes overall accountabilities of the role as well as behavioural competencies.

**MOVED** by Ms. Karen Wensley and seconded by Mr. Wayne Bossert that the Board of Directors approves the Position Description for Program Chief.

**CARRIED**

#### 3.3 Program Chief Appointments

Dr. D. Morra provided an overview of the pre-circulated materials and reviewed the process that was undertaken to select the Program Chiefs. He acknowledged the members of the selection committee for their significant contributions to the process. He responded to the Directors' inquiries with respect to the positions that have not yet been filled and the process for doing so.

Dr. D. Morra introduced each candidate and provided an overview of his/her medical leadership experience. In response to an inquiry from a Director, he also reviewed the communications plan for the announcement of the Program Chiefs.

**MOVED** by Dr. Dante Morra and seconded by Mr. Lee Stem that the Board of Directors approves the appointments of the following Professional Staff to the role of Program Chief and the Board of Directors confirms that the Program Chief is the Chief of Department for the purposes of the Professional Staff By-Law:

- Dr. Eric Letovsky, Program Chief, Emergency, s.21
- Dr. Ann Bayliss, Program Chief, Children's Health, s.21
- Dr. Derek Archer, Program Chief, Diagnostic Imaging, s.21
- Dr. Peter Scheufler, Program Chief, Women's Health, s.21
- Dr. Rose Geist, Program Chief, Mental Health, s.21
- Dr. Thomas Short, Program Chief, Surgery, s.21
- Dr. Craig McFadyen, Program Chief, Oncology, s.21

**CARRIED**

The Chair acknowledged the efforts of everyone involved in this process and looks forward to completing the appointments for the remaining positions.

#### **14.0 Adjournment**

**MOVED** by Mr. Fred Kuntz and seconded by Mr. William Rogers that the meeting be adjourned.

**CARRIED**

The Board of Directors meeting was adjourned at 8:02 a.m.

#### **15.0 In Camera Meeting**

An in camera meeting was not held following the formal portion of the meeting.

**Board approved: January 17, 2013**