

Minutes of the Meeting
Board of Directors (the “Board”)
Trillium Health Partners (the “THP”)
Thursday, September 25, 2014

PARTICIPANTS

Elected Directors	Edward Sellers (Chair), Wayne Bossert, Sacha Ghai*, Chitwant Kohli, Wayne Bossert, Alan MacGibbon*, Tim McGuire, Perry Miele, Stacey Mowbray, Lee Stem, Alan Torrie, and Karen Wensley, Nicholas Zelenczuk	*Via conference call
Ex-Officio Directors	Michelle DiEmanuele, Kathryn Hayward-Murray, Dr. Dante Morra, Dr. Joseph Noora, and Dr. Bill Wong	
Senior Management	Patti Cochrane, Karli Farrow, Krista Finlay, Stephen Hall, Dr. Norman Hill, Steve Hoscheit, Marilyn Knox, Dean Martin, Tara McCarville, and Ron Noble	
Resource	Gina DeVeaux	
Guest(s)	Bill MacLeod, Andre Nadeau, Shay Savoy-Bird and Nicole Vaz	
Regrets	Dr. Serita Verma, and Michele Darling	

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| 1. Call to Order | The Chair confirmed that a quorum was present and declared the Board meeting duly constituted for the transaction of business at 4:05 p.m. | |
| 2. Excellence in Medical Teaching Awards | Dr. Morra introduced a video on the 2014 Excellence in Medical Teaching Awards that was shown to the Board. | |
| 3. Declaration of Conflicts | Mr. Sellers reminded the Board that conflicts are to be declared as the agenda item arises. There were no declarations. | |
| 4. Approval of Agenda | Mr. Sellers reviewed the Agenda with the Board.

MOVED by Mr. Kohli, and seconded by Mr. Wensley, that the Agenda for the September 25, 2014 Board meeting, be approved. | CARRIED |
| 5. Consent Agenda | MOVED by Mr. Miele, and seconded by Mr. Stem, that the Consent Agenda for the September 25, 2014 Board meeting, be approved. | CARRIED |

STRATEGY PART 1

6. **The Institute for Better Health – Marilyn Knox** Ms. Knox provided an overview of her first 19 days as President, The Institute for Better Health. She expressed gratitude for the collegial team environment and expressed her commitment to continue development of a strategic vision for the institute.

(Mr. Nadeau and Ms. Savoy-Bird joined the meeting)

7. **SPD/Reprocessing: SteriPro** Ms. DiEmanuele provided the Board with an update on Reprocessing along with guest, Mr. Nadeau, Vice-Chair of SteriPro.

The principal topics of discussion between Ms. DiEmanuele, Mr. Nadeau, the Board and THP Management (“**Management**”) included:

- Target benefits of a reprocessing partnership and the next phase of the SteriPro, THP relationship;
- The 2011 business case rationale for partnering with SteriPro that was based on access, quality and sustainability and the progress to date;
- Methodology and the incorporation of additional resources to stabilize operations and realize planned savings;
- Adopting a performance management dashboard to manage processes and outcomes; and
- SteriPro’s long-term investment strategy and ownership structure and size of the global industry.

The Board requested that SteriPro provide semi-annual updates beginning in March, 2015.

(Mr. Nadeau and Ms. Savoy-Bird left the meeting.)

REPORTING

8. **Quality & Performance Effectiveness Committee: Patient Story** Ms. Hayward-Murray shared a patient story with the Board.
- The Board and Management opportunities to improve processes related to discharge assessments and to maximize out-patient resources and home-care services.

(Ms. McCarville left the meeting.)

9. **Finance and Audit Committee** Mr. Zelenczuk presented the July 24, Financial Statements as recommended by the Finance and Audit Committee.

MOVED by Mr. Zelenczuk and seconded by Mr. Kholi, that the Board approve the July 2014 Financial Statements as presented.

CARRIED

10. **Board Chair Report** Mr. Sellers reported on his activities since the last meeting of the Board with updates including:
- Framing the agenda for the Board Retreat to be held on November 13 and 14, 2014;
 - Attendance at the THP Foundation Board of Directors (“**Foundation Board**”) meeting to a warm reception by fellow Foundation Board members;
 - Chats with the Chair during which he met with each THP Board member for informal discussions regarding THP priorities; and

- Participation in a regularly scheduled joint meeting of the chairs of the Mississauga Halton Local Health Integration Network (“**MH-LHIN**”), MH regional Hospitals and the regional Community Care Access Centers.

11. President and CEO Report

Ms. DiEmanuele, President and Chief Executive Officer (the “**CEO**”) provided an update on her activities since the last Board meeting.

The principal topics of the CEO Report included:

- 2014 Back to School Event to launch THP Innovation;
- Operational effectiveness;
- Patient centered design;
- Transformation; and
- 2014-2015 Plan in Action.

12. Chief of Staff Report

Dr. Morra, Chief of Staff (the “**COS**”) provided an update on his activities since the last Board meeting.

The principal topics of the COS Report included:

- Operational effectiveness;
- Patient centered design;
- 2014 performance management;
- Professional leadership staff connectivity; and
- Transformation.

13. Chief Nursing Executive Report

Ms. Hayward-Murray, Chief Nursing Executive (the “**CNE**”) provided an update on her activities since the last Board meeting.

The principal topics of the CNE Report included activities related to three pillars:

Practice

- 12 nurse practitioners onsite from McMaster University submitting research proposals that resulted in the addition of 6 new researches;
- Inter-professional learning for medical education clerks, medical students and nursing students;
- Participating in

Education

- Participating in an upcoming job fair; and
- Success of the summer 2014 pilot extern program of 3rd year nursing students granted opportunities to learn specialized skills.

Research

- Integrated care evaluation at THP by the Manager of Professional Practice, supported by the Registered Nurses Association of Ontario.

14. Professional Staff Association

Dr. Wong, President, Professional Staff Association (the “**PSA**”) provided an update on the activities of the PSA since the last Board meeting.

The Board requested that Ms. Savoy-Bird to liaise with the PSA in order to enhance dialogue with respect to SteriPro services.

(Mr. MacLeod joined the meeting.)

STRATEGY PART 2

15. Health Context: Mississauga

Mr. MacLeod, CEO, MH-LHIN lead a discussion with the Board on healthcare innovation the context of THP as a member of the MH LHIN and the mandate of the Ontario

**Halton – Local
Health Integration
Network**

Government.

16. Other Business

There was no other business for the Board to discuss.

17. Adjournment

MOVED by Mr. Zelenczuk and seconded by Ms. Wensley, that the meeting be adjourned at 6:55 p.m.

CARRIED

18. *In-camera* Session

An *In-camera* session was held following adjournment of the Board meeting.

Original Signed

Edward Sellers, Chair

Original Signed

Michele DiEmanuele, Secretary